
CALGARY FAMILY SERVICES SOCIETY

Financial Statements

For the year ended March 31, 2008



CHARTERED ACCOUNTANTS
dedicated comprehensive service

AUDITORS' REPORT

To the Directors of Calgary Family Services Society:

We have audited the statement of financial position of Calgary Family Services Society as at March 31, 2008 and the statements of operations, changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Society's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Society derives revenue from donations and grants, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of the revenues was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

In our opinion, these financial statements present fairly, in all material respects, the financial position of Calgary Family Services Society as at March 31, 2008 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Calgary, Alberta
June 11, 2008

DCS Chartered Accountants

CALGARY FAMILY SERVICES SOCIETY

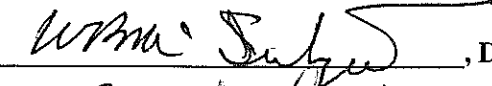
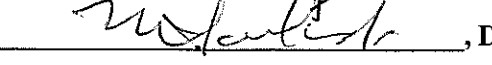
Statement of Financial Position

As at March 31, 2008 and 2007

	Operating Fund	Program Technology Fund	Capital Reserve Fund	Total 2008	Total 2007
Assets					
Current					
Cash and cash equivalents	\$ 2,445,638	\$ 155,791	\$ -	\$ 2,601,429	\$ 1,144,139
Investments	-	438,025	234,578	672,603	713,860
Receivables (Note 3)	249,946	-	-	249,946	395,555
Prepays	86,511	-	-	86,511	54,608
	\$ 2,782,095	\$ 593,816	\$ 234,578	\$ 3,610,489	\$ 2,308,162
Liabilities					
Current					
Payables and accruals	\$ 959,871	\$ -	\$ -	\$ 959,871	\$ 482,203
Grants received in advance (Note 4)	1,154,423	-	-	1,154,423	954,775
Deferred revenue (Note 5)	607,230	-	-	607,230	313,768
	2,721,524	-	-	2,721,524	1,750,746
Fund Balances					
Fund balances	60,571	593,816	234,578	888,965	557,416
	\$ 2,782,095	\$ 593,816	\$ 234,578	\$ 3,610,489	\$ 2,308,162

Commitments (Note 6)

Approved by the Board:


, Director

, Director

See accompanying notes

CALGARY FAMILY SERVICES SOCIETY

Statement of Operations

For the year ended March 31, 2008 and the three month period ended March 31, 2007

	Operating Fund <i>(Schedule)</i>	Program Technology Fund	Capital Reserve Fund	Total 2008	Total 2007
Revenues					
United Way Grant	\$ 1,717,084	\$ -	\$ -	\$ 1,717,084	\$ 349,759
United Way Donor Designation	3,384	-	-	3,384	-
FCSS contribution	3,329,364	-	-	3,329,364	678,362
CFSA	506,860	-	-	506,860	202,585
CHR	4,623,722	-	-	4,623,722	844,951
Client fees	350,205	-	-	350,205	93,012
Society fees – memberships	800	-	-	800	10
Charitable donations	11,875	1,190	-	13,065	14,037
Casino and CIP	153,237	-	-	153,237	-
Other	670,615	53,647	-	724,262	67,961
Interest	26,967	48,936	13,803	89,706	8,015
Deferred revenue	(387,219)	-	-	(387,219)	11,372
	11,006,894	103,773	13,803	11,124,470	2,270,064
Expenditures					
Benefits	1,071,433	-	-	1,071,433	240,947
Building occupancy	617,412	-	-	617,412	55,536
Community relations	21,250	-	-	21,250	12,397
Contracted services	479,856	-	-	479,856	130,161
Membership services	987	-	-	987	-
Office expenses	222,180	-	-	222,180	26,700
Program expenses	211,316	-	-	211,316	32,016
Recruitment	49,656	-	-	49,656	3,824
Salaries and wages	7,632,421	-	-	7,632,421	1,578,768
Staff development	104,374	-	-	104,374	21,058
Travel	382,036	-	-	382,036	83,313
	10,792,921	-	-	10,792,921	2,184,720
Excess (deficiency) of revenues over expenditures before allocations	213,973	103,773	13,803	331,549	85,344
Allocation to Program Technology Fund	(213,973)	213,973	-	-	-
Excess (deficiency) of revenues over expenditures	\$ -	\$ 317,746	\$ 13,803	\$ 331,549	\$ 85,344

See accompanying notes

CALGARY FAMILY SERVICES SOCIETY

Statement of Changes in Fund Balances

For the year ended March 31, 2008 and the three month period ended March 31, 2007

	Operating Fund	Program Technology Fund	Capital Reserve Fund	Total 2008	Total 2007
Balance, beginning of year	\$ 60,571	\$ 276,070	\$ 220,775	\$ 557,416	\$ 472,072
Excess (deficiency) of revenue over expenditures	-	317,746	13,803	331,549	85,344
Balance, end of year	\$ 60,571	\$ 593,816	\$ 234,578	\$ 888,965	\$ 557,416

CALGARY FAMILY SERVICES SOCIETY

Statement of Cash Flows

For the year ended March 31, 2008 and the three month period ended March 31, 2007

	Operating Fund	Program Technology Fund	Capital Reserve Fund	Total 2008	Total 2007
Operating activities					
Excess (deficiency) of revenue over expenditures	\$ -	\$ 317,746	\$ 13,803	\$ 331,549	\$ 85,344
Deferred contributions	-	-	-	-	6,140
Changes in non-cash operating working capital	873,924	(82,902)	-	791,022	(151,086)
	873,924	234,844	13,803	1,122,571	(59,602)
Financing activities					
Deferred revenue allocation	293,462	-	-	293,462	(115,095)
Investing activities					
Investments redeemed	310,692	-	-	310,692	-
Purchase of investments	-	(255,632)	(13,803)	(269,435)	-
	310,692	(255,632)	(13,803)	41,257	-
Increase (decrease) in cash	1,478,078	(20,788)	-	1,457,290	(174,697)
Cash, beginning of year	967,560	176,579	-	1,144,139	1,318,836
Cash, end of year	\$ 2,445,638	\$ 155,791	\$ -	\$ 2,601,429	\$ 1,144,139

See accompanying notes

CALGARY FAMILY SERVICES SOCIETY

Statement of Operations – Operating Fund
For the year ended March 31, 2008

	Statement of Revenue and Expenses											Total				
	Caregiving			Counselling			Child and Family Services Authority			Supplementary						
	UW	CHR	FCSS	Training	Innovative	FCSS	UW	Adoption	In Svc	Inner City	Starburst		Elder Friendly	Early Literacy	Outreach FCSS	Misc.
Revenue																
United Way Grant	104,080	-	-	54,711	-	-	985,374	-	-	-	-	-	465,594	-	-	1,717,084
United Way Donor	-	-	-	-	-	-	3,384	-	-	-	-	-	-	-	-	3,384
FCSS contribution	-	-	1,778,983	-	87,659	991,264	-	-	-	-	-	-	-	176,660	158,013	3,329,364
CESA	-	-	-	-	-	-	-	-	173,216	177,222	156,422	-	-	-	-	506,860
CHR	-	4,623,722	-	-	-	-	-	-	-	-	-	-	-	-	-	4,623,722
Client fees	4,038	-	162,007	-	-	34,084	62,334	-	2,534	-	-	-	-	-	85,198	350,205
Memberships	-	-	-	-	-	800	-	-	-	-	-	-	-	-	-	800
Charitable donation	-	-	-	-	-	2,000	-	-	-	-	-	-	-	-	-	-
Casino and CIP	-	-	-	-	-	-	4,000	-	-	-	-	-	-	-	-	4,000
Other	-	-	-	-	-	-	43,527	-	-	-	-	-	-	-	-	43,527
Interest	-	-	-	-	-	734	37,685	-	-	-	-	-	-	-	-	38,419
Deferred revenue	-	-	(57,860)	150	1,157	-	1,000	-	560	560	504	-	-	-	-	2,985
Total Revenue	92,583	4,623,722	1,890,668	42,400	(10,267)	(2,060)	1,155,560	176,310	177,782	156,926	239,292	175,221	231,232	421,597	514,074	11,006,894
Expenses																
Salaries and wages	67,179	3,479,737	1,198,728	37,770	55,935	696,837	726,189	128,924	130,376	108,605	155,210	101,690	137,401	322,406	286,034	7,652,421
Benefits	9,702	447,872	143,586	4,594	9,591	116,870	118,053	22,561	21,348	16,198	26,691	14,917	19,422	61,115	38,913	1,071,433
Recruitment	208	7,664	34,567	-	415	2,914	2,156	141	141	321	52	389	221	-	-	49,656
Travel	2,355	149,039	124,972	-	2,944	17,328	30,757	4,152	11,802	4,540	12,299	11,075	518	5,465	467	382,036
Staff development	912	23,362	18,355	36	185	18,850	20,699	1,704	505	1,247	883	5,013	3,356	861	4,790	104,374
Building occupancy	8,982	141,236	156,320	-	7,296	80,782	134,499	14,230	11,319	23,434	3,867	13,826	-	12,800	8,821	617,412
Contracted services	1,792	85,413	68,221	-	675	52,738	77,068	2,174	570	1,025	7,675	17,199	38,805	8,309	116,192	479,856
Program expenses	78	28,806	43,968	-	117	8,302	12,736	1,528	840	947	27,981	7,726	30,716	1,954	45,617	211,316
Community relations	366	3,907	4,980	-	141	4,479	4,476	138	9	-	437	308	-	968	1,041	21,250
Office expenses	964	42,520	96,768	-	1,242	31,624	28,673	758	872	609	4,177	3,678	793	7,719	1,783	222,180
Membership services	45	193	203	-	8	254	254	-	-	-	20	-	-	-	-	987
Total Expenses	92,583	4,409,749	1,890,668	42,400	78,549	1,030,978	1,155,560	176,310	177,782	156,926	239,292	175,221	231,232	421,597	514,074	10,792,921
Excess (deficiency) of revenues over expenses																213,973

CALGARY FAMILY SERVICES SOCIETY

Notes to Financial Statements

For the year ended March 31, 2008 and the three month period ended March 31, 2007

Note 1 - Purpose of Organization

Calgary Family Services Society is a regional organization operating programs to provide Calgary's diverse population with high quality, innovative counseling and caregiving services. The Society is a not-for-profit organization incorporated under the Societies Act of the Province of Alberta and is a registered charity under the Income Tax Act.

Note 2 - Significant Accounting Policies

The financial statements of the Society have been prepared by management in accordance with accounting standards for not-for-profit organizations published by The Canadian Institute of Chartered Accountants, using the fund method of reporting restricted contributions. Because a precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximation. The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the significant accounting policies summarized below:

(a) Fund accounting

The Operating Fund reports revenue and expenses related to program delivery and administrative activities.

Program Technology Fund reports on funds that have been restricted for the purpose of non funded agency programs and for acquiring and upgrading operating systems and related technical support.

The Capital Reserve Fund shows resources allocated for future expansions.

(b) Cash and cash equivalents

Cash and cash equivalents consist of cash on hand, balances with banks, and short term investments with maturities of three months or less from date of purchase.

(c) Investments

Investments consist of term deposits and accrued interest with maturities in excess of three months from date of purchase.

CALGARY FAMILY SERVICES SOCIETY

Notes to Financial Statements

For the year ended March 31, 2008 and the three month period ended March 31, 2007

Note 2 - Significant Accounting Policies *(Continued)*

(d) Revenue recognition

Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Fees for services rendered is recorded on an accrual basis. Such revenue is recorded in the accounts during the period in which the service is rendered by the Society and the corresponding account receivable is also recorded at that time.

(e) Deferred revenue

Revenue is deferred in the operating fund when it relates to externally restricted operating funding received in the current period but related to a future period.

(f) Property and equipment

Purchased property and equipment is recorded in the Capital Reserve Fund at cost. Contributed property and equipment is recorded in the Capital Reserve Fund at fair value at the date of contribution. Amortization is provided on a straight-line basis over the assets' estimated useful lives, which is five years for computer hardware and software, furniture and fixtures and office equipment and seven years for leasehold improvements. Amortization expense is reported in the Capital Reserve Fund. The Society expenses all individual capital items with an original cost under \$5,000.

(g) Financial instruments

The Society's financial instruments consist of cash investments, accounts receivable, and accounts payable and accruals. It is management's opinion that the Society is not exposed to significant interest, currency, or credit risks arising from these financial instruments. As at the Society's year end, the fair value of these financial instruments approximate their carrying value.

(h) Donated services

Volunteers contribute a significant amount of their time each year because of the difficulty of determining the fair value, contributed services of this nature are not recognized in the financial statements.

CALGARY FAMILY SERVICES SOCIETY

Notes to Financial Statements

For the year ended March 31, 2008 and the three month period ended March 31, 2007

Note 3 - Accounts Receivable

Accounts receivable consist of:

	2008	2007
Calgary Health Region	\$ 77,705	\$ 320,547
FCSS	97,176	-
Third party caregiving and counselling	29,640	66,010
Refundable GST	45,425	8,998
	\$ 249,946	\$ 395,555

Third party caregiving and counselling receivables are net of allowance for doubtful accounts of \$7,708 (2007 - \$10,485).

Note 4 - Grants Received in Advance

Grants received in advance represents funds received prior to the balance sheet date which are designated for use in the subsequent period's operations.

Note 5 - Deferred Revenue

Deferred revenue represents funding for specified programs for which related expenses have not been incurred as at the balance sheet date.

Changes in deferred contributions are as follows:

	2008	2007	
	Operating	Operating	Other
Balance, beginning of year	\$ 313,768	\$ 192,890	\$ 114,738
Deferred contributions	331,678	145,601	-
Transferred to revenue	(38,216)	(24,723)	(114,738)
	\$ 607,230	\$ 313,768	\$ -

CALGARY FAMILY SERVICES SOCIETY

Notes to Financial Statements

For the year ended March 31, 2008 and the three month period ended March 31, 2007

Note 5 - Deferred Revenue (Continued)

Deferred contributions summarized by programs are as follows:

Operating Programs:	2008	2007
Widows Group	\$ 12,709	\$ 11,839
Elder Friendly	23,835	47,157
Parent Link	-	46,195
WCB Dividend	44,244	22,608
CHR training	1,880	-
Early literacy	297,698	38,816
Starburst	30,765	17,191
Training Institute	24,960	-
United Way – Counselling	15,535	20,000
United Way – Training Caregiving	12,461	-
City – Volunteer	3,648	17,756
City – Caregiving	57,860	53,953
City – Counselling	2,060	8,100
City Innovative Caregiving	10,267	-
Openings	-	19,857
CIP – Spirit	38,475	-
CIP FLIF	15,480	-
Miscellaneous	15,353	10,296
	<u>\$ 607,230</u>	<u>\$ 313,768</u>

Note 6 - Commitments

The society operates an administration office and several “field offices” throughout the Calgary area. The Society rents these facilities on a month to month basis.

CALGARY FAMILY SERVICES SOCIETY

Notes to Financial Statements

For the year ended March 31, 2008 and the three month period ended March 31, 2007

Note 7 - Financial Instruments

As of November 1, 2007, the Society adopted Section 3855 of the CICA Handbook for financial instruments. Management has elected that financial instruments held for trading include investments carried at fair market value with differences recorded in net income. The investments classified as held for trading purposes consist of Guaranteed Investment Certificates with interest ranging from 3.20% to 3.75% maturing from July 7, 2008 to December 11, 2008. As at March 31, 2008, the carrying values of these Guaranteed Investment Certificates approximate their fair market values therefore no unrealized gains or losses have been recorded in net income. Other financial instruments held at year end that are not classified as held for trading include: receivables, which include trade receivables and GST receivables and are carried at amortized cost; prepaids, which include prepaid expenses and are carried at amortized cost; and payables and accruals, which include accounts payable and are recorded at amortized cost. The carrying values of these financial instruments also approximate their fair market values at March 31, 2008.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency or credit risk arising from these financial instruments.